

# Midway R-1 School District

## Request for Proposal:

### School Grounds Lawn Care, Mowing, and Weed Suppression Services

The Midway R-1 School District is seeking proposals from qualified and experienced vendors to provide comprehensive lawn care, mowing, and weed suppression services for our school grounds. We aim to maintain our campuses as safe, aesthetically pleasing, and conducive environments for our students, staff, and visitors.

#### Scope of Services:

1. Regular lawn mowing and maintenance of designated areas across all school campuses, as described.

- **Red Zone:** Monthly, Mowed to 4" (Brush Hog Mower, OK)
- **Orange Zone:** Sewage Pond Zone, Mowed 3X Annually to 6"
- **Purple Zones:**
  - Football Field—Mowed Minimum 1X Weekly, or more, per recommendation. Clippings blown off the field or bagged.
  - Baseball & Softball Fields—Mowed 1X Weekly
- **Green Zone:** All undesignated zones of mowable green vegetation, as pictured, including road edges. Every 2 weeks, more or less, depending on temperature and precipitation



2. Weed control and suppression to ensure a weed-free and healthy landscape.

- All areas of the campus in the picture above except those in the red zone and the sewage pond zone. Problem areas are highlighted in yellow above, but are intended as a guide for bidders. All weed and excessive non-woody vegetation is the responsibility of the vendor.
- Vendor may use approved herbicides or mechanical string trimmer, as determined by location and situation.

3. Additional services deemed necessary for the upkeep of school district grounds. These services may include fertilization, operation of irrigation systems, leaf and debris removal, or other items related to care of district grounds, terms and pay mutually agreed to by the district and vendor.

**Proposal Requirements:** All services must be completed on a schedule which ensures minimal disruption to school activities. Vendor provides all equipment, fuel, and labor to complete tasks. All tasks must be satisfactorily completed per the superintendent, or designee, before payment. Vendor is paid monthly after invoices and submittal of required records.

1. Complete the “Midway R-1 Mowing RFP Bid Sheet”, detailing proposed rates for each subsection of the bid. Bids will not be accepted without a complete Bid Sheet. Clearly explained variances from the bid may be considered.
2. Provide qualifications and experience of the vendor in providing similar services to educational, commercial, or public institutions.
3. Proof of insurance, licensing, and compliance with all relevant local regulations.
4. Professional references are encouraged but not required.

**Submission Information:**

Interested vendors are invited to submit their proposals by 12:00 PM January 4, 2024. Please address the proposals to Heath Oates at [hoates@midwayk12.net](mailto:hoates@midwayk12.net) or submit paper proposals to ATTN: Mowing Bid, Midway R-1 School District, 5801 E. State Rte 2, Cleveland, MO 64734. Any questions or requests for clarification regarding this RFP should also be directed to the aforementioned contact.

**Evaluation Criteria:**

Proposals will be evaluated based on the vendor’s experience, cost-effectiveness, and ability to meet the specific needs of our school district. We reserve the right to accept or reject any proposal and to negotiate modifications to proposals that are deemed advantageous to the school district. Vendors will be selected based on overall projected price for the growing season. No partial bids will be accepted.

**Length and Severability of Agreement:**

The length of the agreement is from the date of the first service provided by the vendor through the duration of the 2024 growing season (Approximately March-November). Agreement may be severed at any time by either party providing 30 days written notice to the other party.

**Limits of liability:**

The vendor, its employees, and any agent employed or contracted with the vendor, will indemnify and hold harmless the district for any personal or property injury while working on the district’s property or traveling to/from the district.

# “Midway R-1 Mowing RFP Bid Sheet”

**Directions:** Vendor will provide a separate bid price for each section below. Vendor agrees to satisfactorily perform

## Section One:

Section Description	Vendor Bid Price
Red Zone: Monthly, Mowed to 4” (Brush Hog Mower, OK)	
Orange Zone: Sewage Pond Zone, Mowed 3X Annually to 6”	
Football Field	
Baseball & Softball Fields (Bid together)	
Green Zone Mowing and Weed Control (Note that these are combined together for the purposes of this bid)	

## Section Two:

Description of Qualifications: \_\_\_\_\_

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## Section Three:

Please attach proof insurance (required) and professional references (optional)

**Section Four:**

Bid Variances—please describe any variance from the standard bid, process, or description provided in this document.

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**Signature Section:**

By signing on the line below, I attest that the information I have provided is accurate and offered in good faith. I understand that a bid does not guarantee selection by the officers of the Midway R-1 School District. I understand that, if selected, payment for services will be issued on a monthly basis as invoiced by the vendor to the district by appropriate deadlines.

Signature \_\_\_\_\_ Date \_\_\_\_\_